

CLAP PORTAL (WWW.CLAP.MY) USER GUIDE

Revision 2, November 2023

CONTENT

You may click on the content available below and it will redirect you to your selected content. Note: Please use Google Chrome to login into our portal for better experience

Login / New User:

- New Registration
- Sign In
- Forgot Password
- User Management

Homepage:

Homepage

Payment:

- Payment via IBG
- Payment via FPX
- Contra CLA
- Reload CLA
- Add to Cart

Damage Photos:

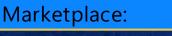
Download Damage Photo > CLA Member

Report:

CLA Release:

CLA Member:

- Payment History
- Invoice Report
 SOA
- CN Report
- DN Report
- CLA Statement



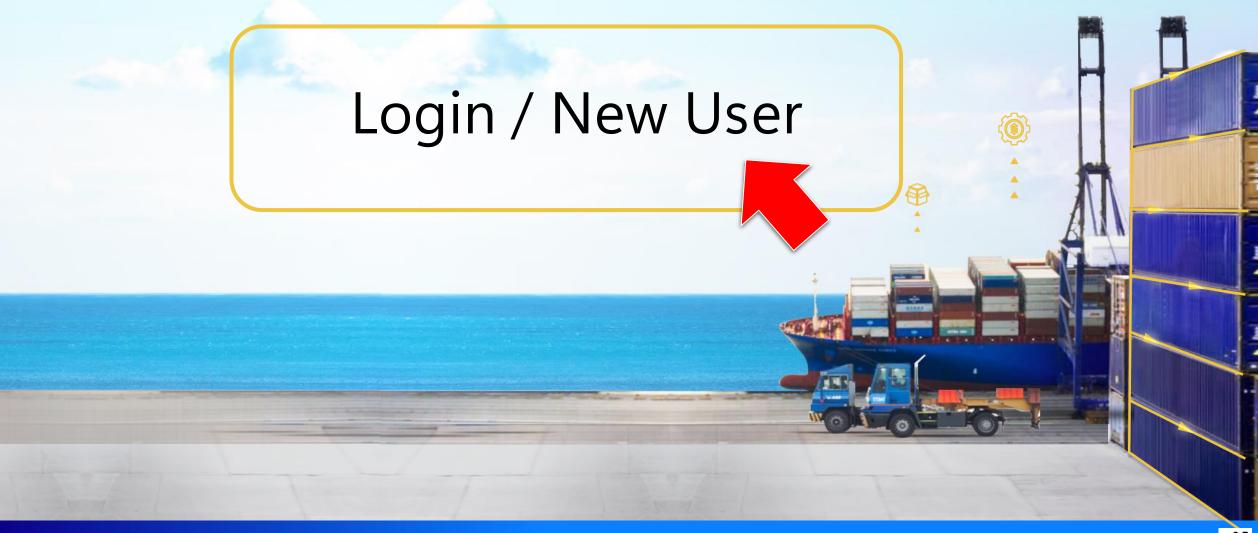
<u>Marketplace</u>

- CLA Release e-Feedback:
- Before Login
- After Login
- Check e-Feedback Status

SIMPLIFYING LOGISTICS PAYMEN

For further assistance, please reach out to us via e-Feedback at <u>www.clap.my</u>

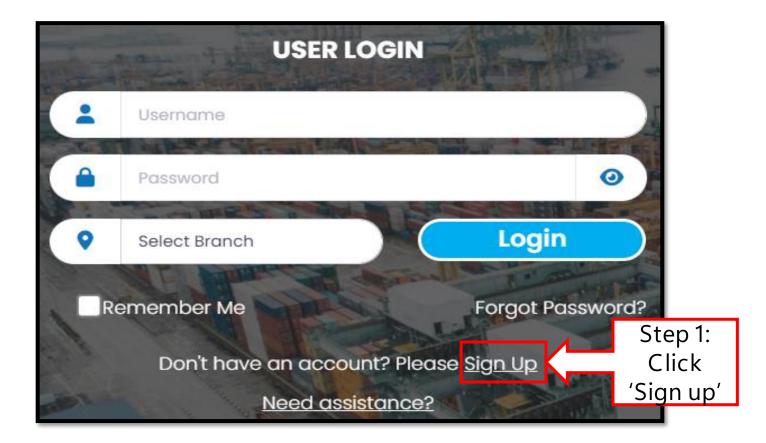




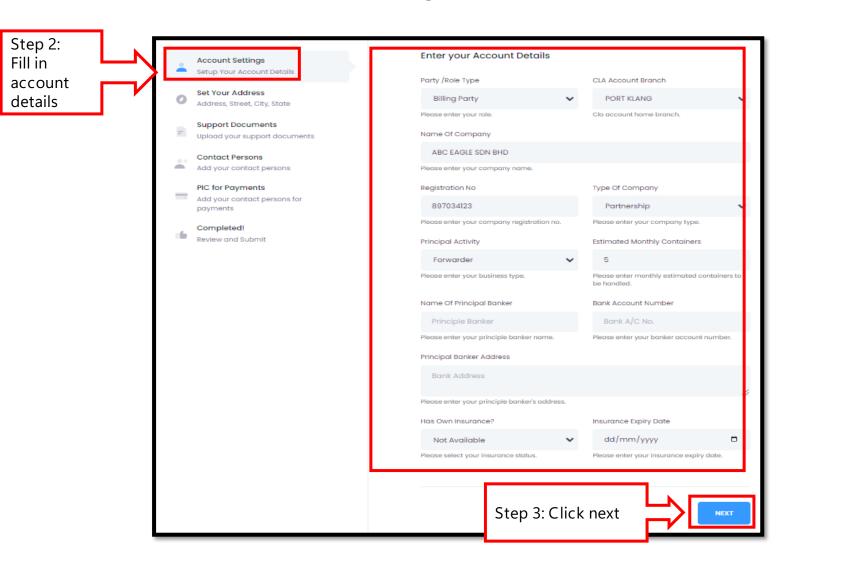
> > > > > > > A



New Registration



New Registration





New Registration



SIMPLIFYING LOGISTICS PAYMENT

Set Your Address Account Settings Setup Your Account Details Step 4: Address Line 1 Address Line 2 Set your Set Your Address abc, jalan defg Shah alam Address, Street, City, State address Please enter your Address. Please enter your Address. Support Documents -City Upload your support documents Postcode 76544 Shah Alam Contact Persons -Add your contact persons Please enter your Postcode. Please enter your City. PIC for Payments State Country Add your contact persons for SELANGOR Malaysia \sim payments Please enter your State. Completed! 16 Review and Submit Telephone(s) Fax 03-45678901 03-45678910 Please enter your telephone number(s). Please enter your fax number(s). Step 5: Click next PREVIOUS NEXT

New Registration

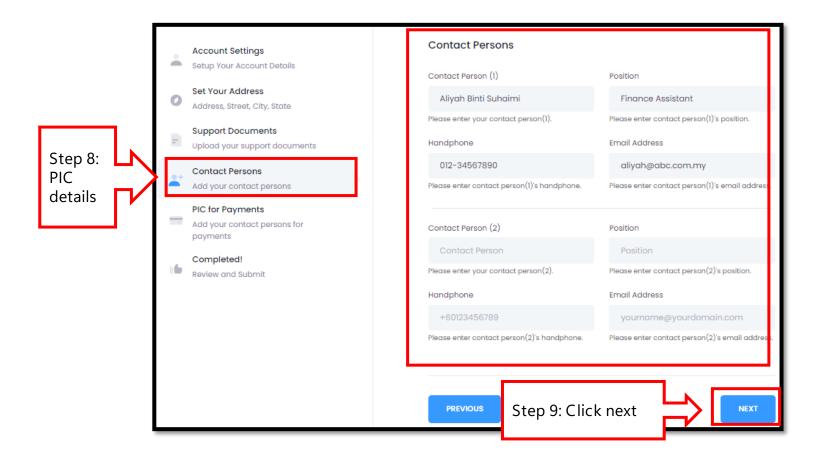


SIMPLIFYING LOGISTICS PAYMENT

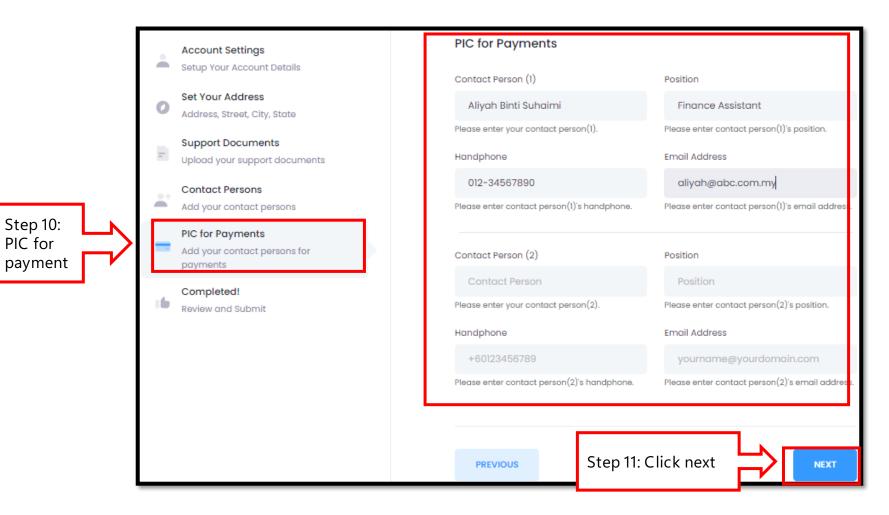
Upload Your Documents Account Settings à. Setup Your Account Details Form D / Business Registration / LLP Certificate & Profile Step 6: Set Your Address Upload Choose File oracleReport.pdf Address, Street, City, State documents. Provides information the Company. *For CLAP Support Documents Copy of NRIC(the company owner) registration, Upload your support documents only SSM Choose File oracleReport.pdf Form is Contact Persons To certify the person exists. **A** Add your contact persons required PIC for Payments Container Liability Insurance Policy ~ Add your contact persons for payments Choose File oracleReport.pdf Copy of the Container Liability Insurance Policy button cover for total loss (with minimum RM 100,00 Completed! policy). 16 **Review and Submit** Step 7: Click next NEXT PREVIOUS

New Registration





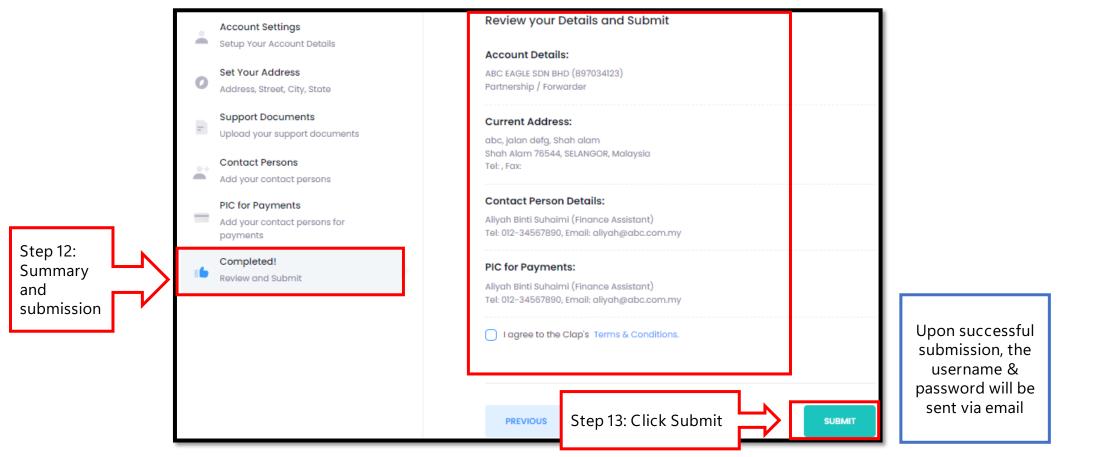
New Registration





New Registration



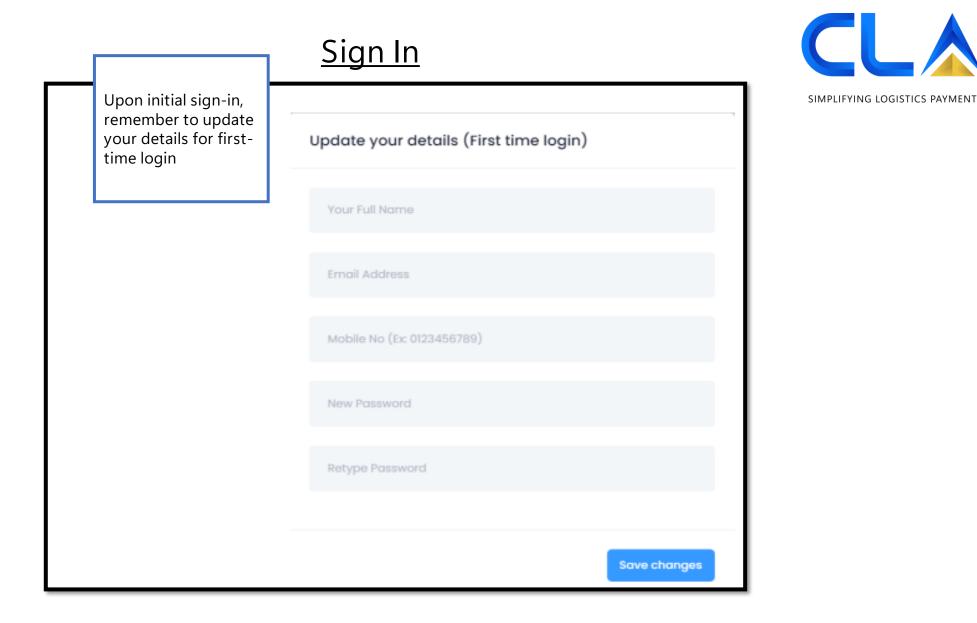




		USER LOGIN					NG LOGISTICS PAYMENT		
Key in username, password and				eFeedback					
select your respective branch	Password		Branch *			Reason *			
	Select Branch	Login		PORT KLANG	~	Request CLAP User			
				Business Type *		Company Name			
	Remember Me	Forgot Pass	- Select your business type -		~	ABCD Sdn Bhd			
				CLA Account No		Your Name *			
			Л	Q00124		Your Name			
eFeedback Step 2: Fill in the details with reason "Request CLAP User"				Contact Email *		Remarks *			
				Contact Email		Remarks			
	2		V	Company SSM No.					
For existing custo	ne and password:			Choose File No file chosen		I'm not a robot			
have their usernar Step 1: Please cl				Any document that supports you claim. exceeding 3mb file size)	(images / pdf and not	reCAPTCHA Privacy - Terms			
L					Step 3: After	filling in, submit	Submit Close		

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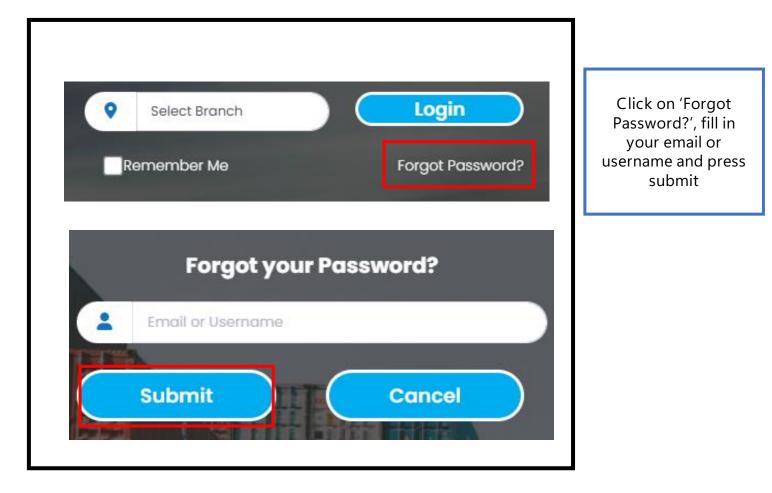




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Sign In (Forgot Password)



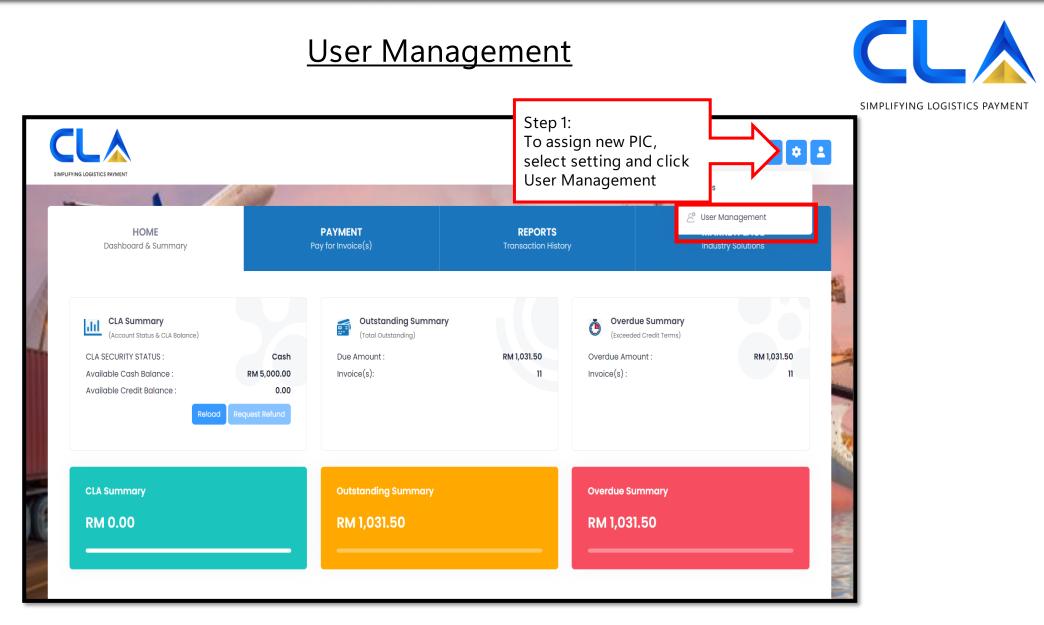




SIMPLIFYING LOGISTICS PAYMENT

User Management









SIMPLIFYING LOGISTICS PAYMENT 🐖 🗢 主 SIMPLIFYING LOGISTICS PAYMENT PAYMENT MARKETPLACE HOME REPORTS Pay for Invoice(s) Dashboard & Summary Industry Solutions Step 2: Click **User Management** new button User and access management # USER NAME NAME EMAIL ADDRESS ROLE ACTIONS 0 1 10 1 « < 1 > » 20 ~ Showing 1 - 1 of 1 -----÷ h ? È 2023 @ Clap.my CLA Members CLA Release Terms & Conditions Circular User Manual About Us FAQ

User Management

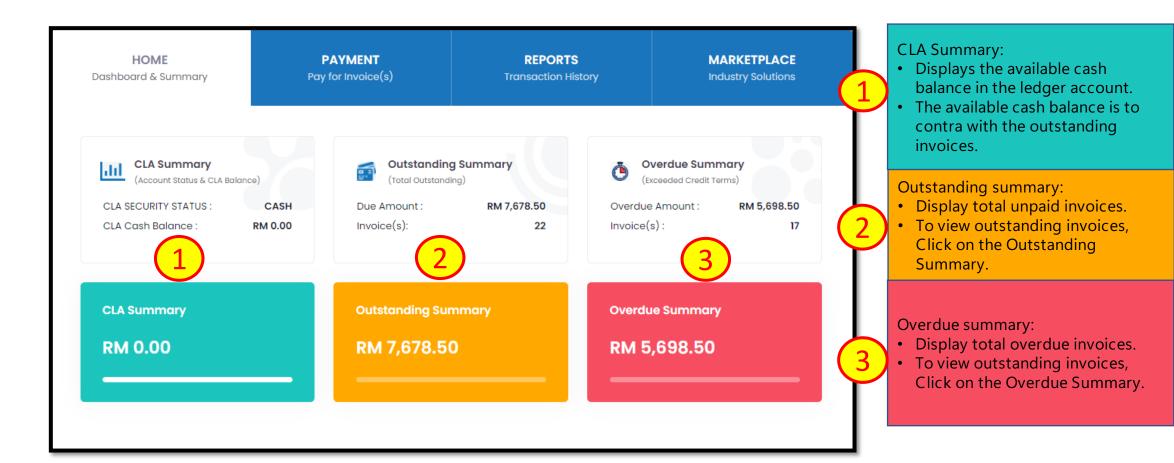


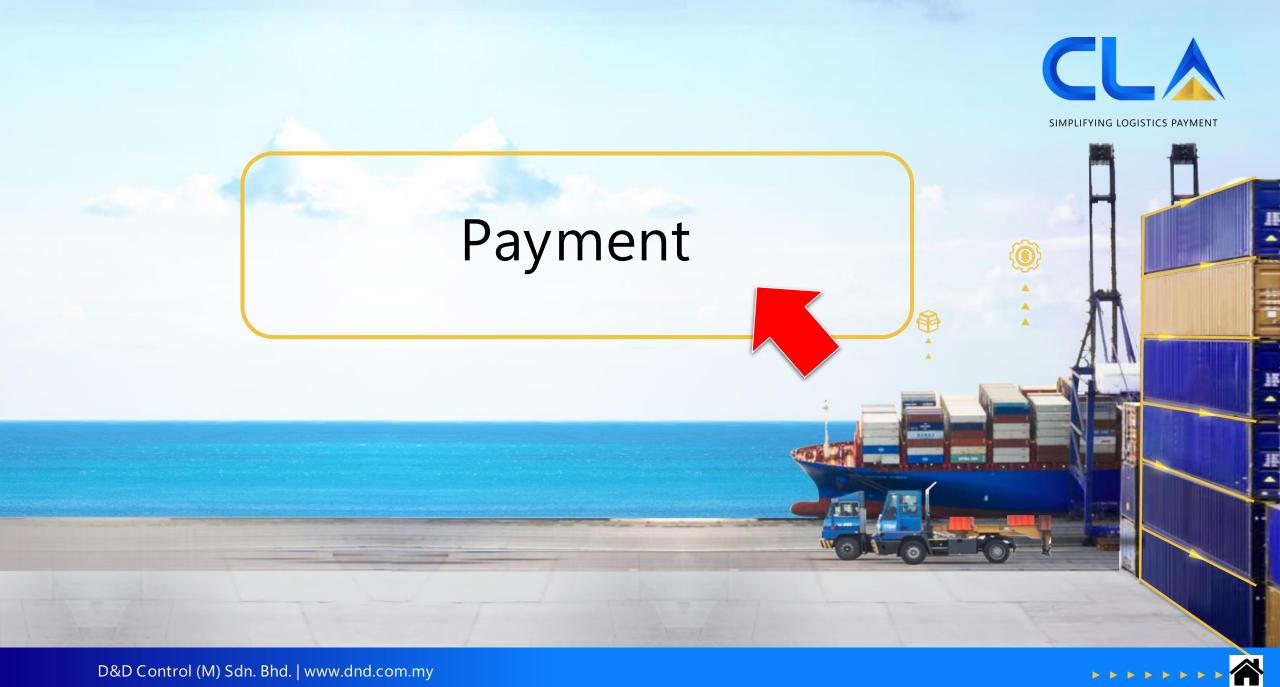
	User Details								
Step 3: Fill in the PIC's details	Full Name *	Email Address *							
	Contact No	Remarks							
		test							
		4							
	Role *								
	Select								
Step 4: Select	Role								
	Select	Step 5: Save							
	CONSIGNEE-FULL-ACCESS CONSIGNEE-LMITED-ACCESS	the details							











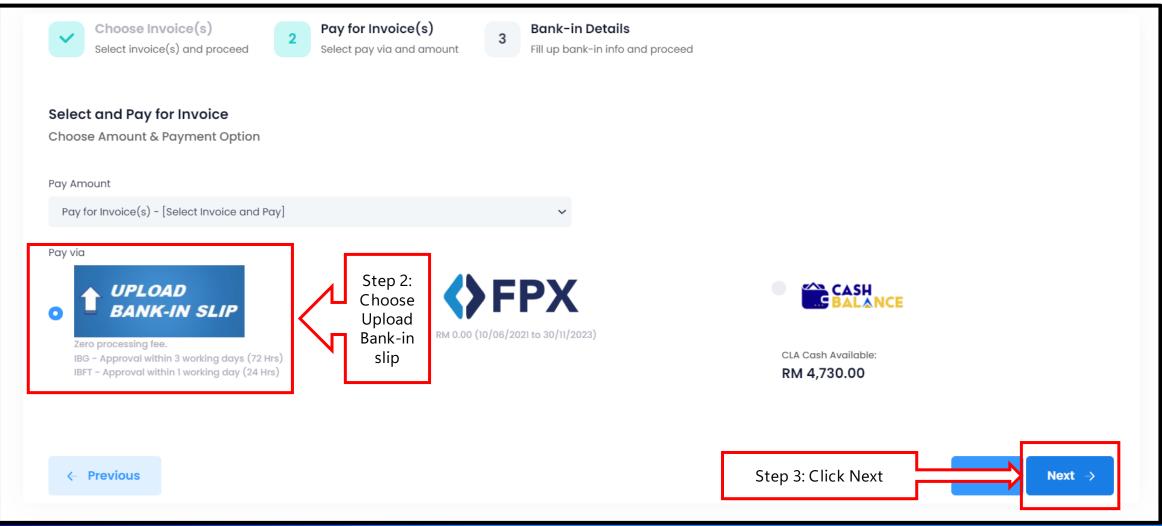
			Pay	<u>/men</u>	<u>t via I</u>	<u>BG</u>						
		HOME Dashboard & Summary		PAYMENT Pay for Invoice(s)		REPORTS Transaction History			MARKETPLACE Industry Solutions			LIFYING LOGISTICS PAYMENT
		Choose Invoice(s) Select invoice(s) and pr	roceed 2	Pay for Invoice(s Select pay via and a		n k-in Details p bank-in info and pr	oceed	Г				1
	All All Demurrage Detention Damage Warehouse Shipping Landside CPC CPC Repair Trs				Invoice No: E.g: 10280586,10280587 (Multiple Invoice No separated by comma) stainer No: g: ZCSU7185729			*Search for the invoi the invoice numb (If not available		umber		
		Outstanding Invoice(s) :		104	Outstandin	g Amount :	RI	RM 53238.00				
		Paying Amount :		RM 555.00	Balance Ou	itstanding :	RI	RM 52683.00				
Step 1: Select the	L	INVOICE/DN NO I0641079 Туре: Invoice	INVOICE DATE	DUE DATE	INVOICE/DN AMOUNT	TCUUDERERA	BL NO NSSLHCPKC2200033 Cust: 104200	13	Demurrage Opr: NAM			
respective invoice	ſľ	10650464 Type: Invoice	16/03/2022	23/03/2022	405.00	GAOU2049891 P.voy.: 221BVS	SITGSHPKW01252 Cust: M76273		Demurrage Opr: SCC			



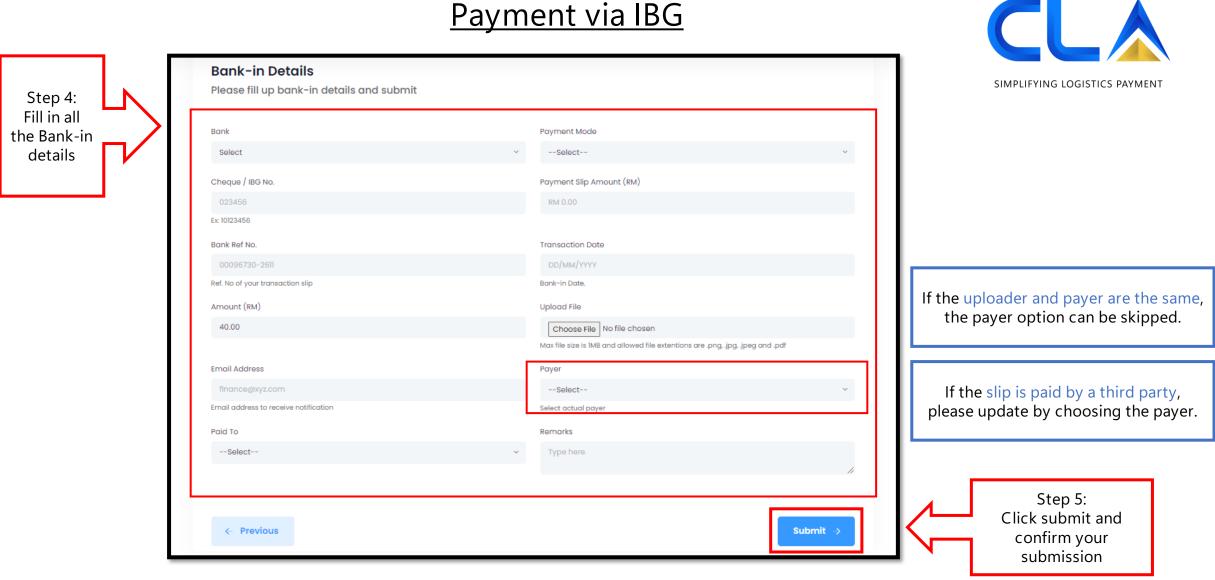
Payment via IBG

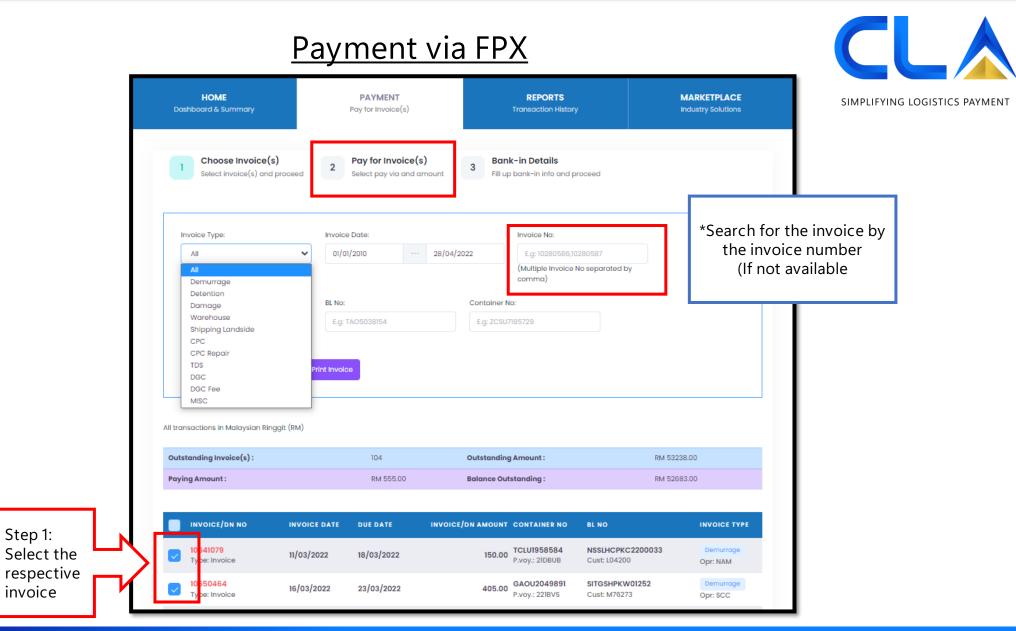


SIMPLIFYING LOGISTICS PAYMENT



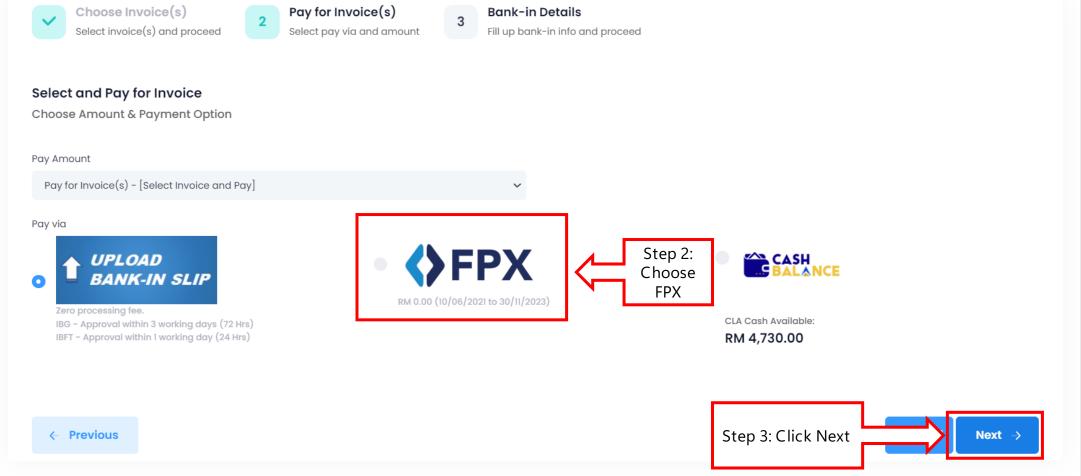
Payment via IBG



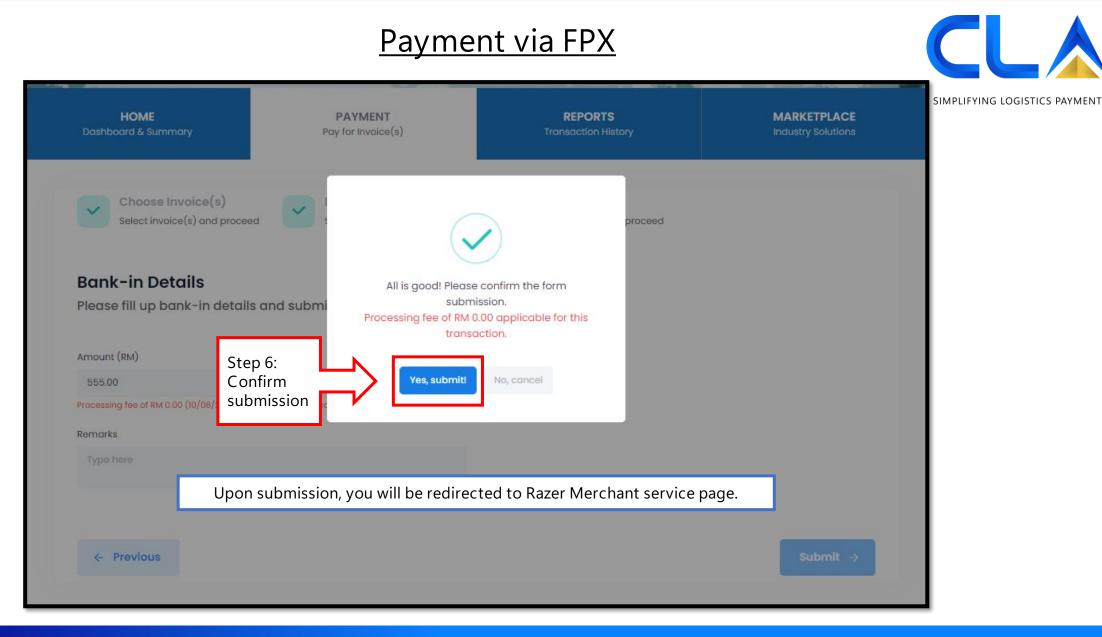






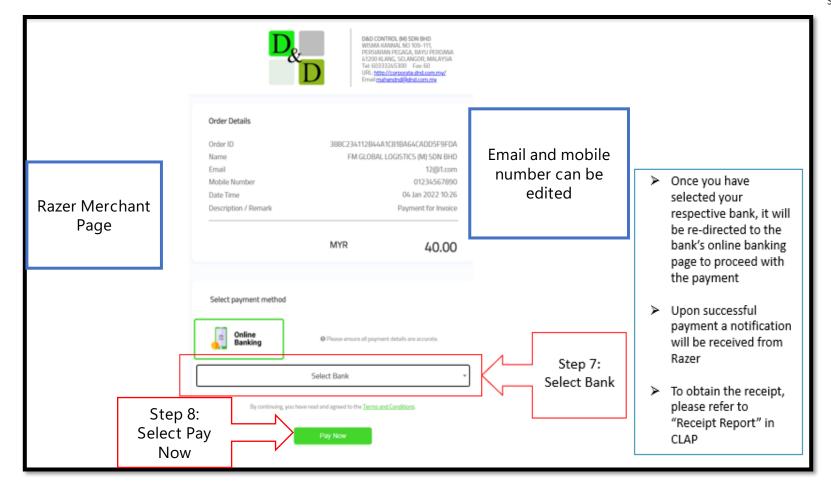


Payment via FPX							
SIMPLIF	YING LOGISTICS PAYMENT						
Choose Invoice(s) Select invoice(s) and proceed Pay for Invoice(s) Select pay via and amount Fill up bank-in info and proceed							
Bank-in Details							
Please fill up bank-in details and submit Amount (RM) 555.00 Processing fee of RM 0.00 (10/06/2021 to 31/05/2022) applicable for this transaction Remarks	Upon clicking submit, a notification will pop up. Click 'Yes, Submit!' to proceed with						
Type here	payment						
← Previous Step 5: Submit →							
Submit							

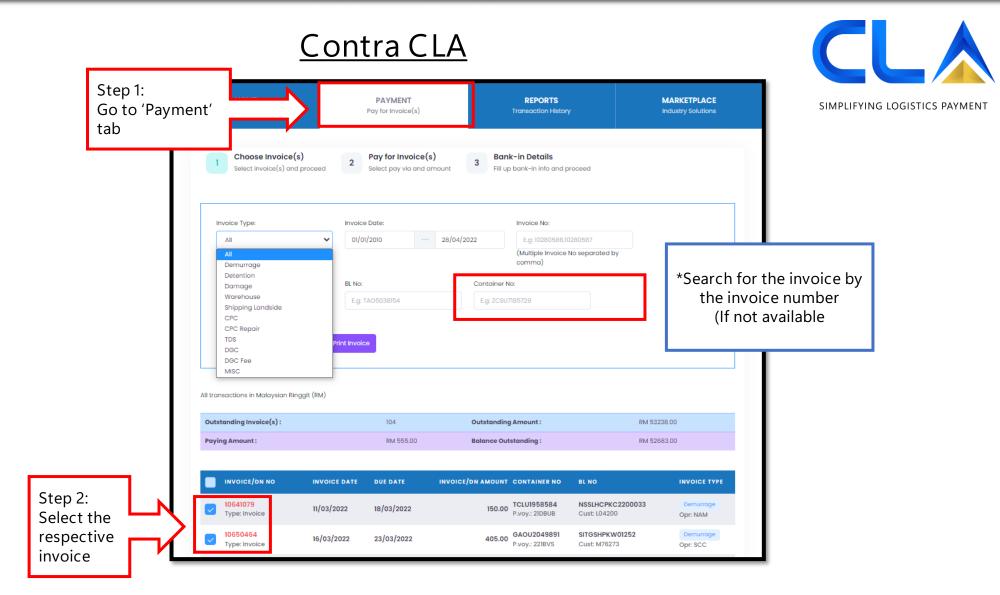


Payment via FPX





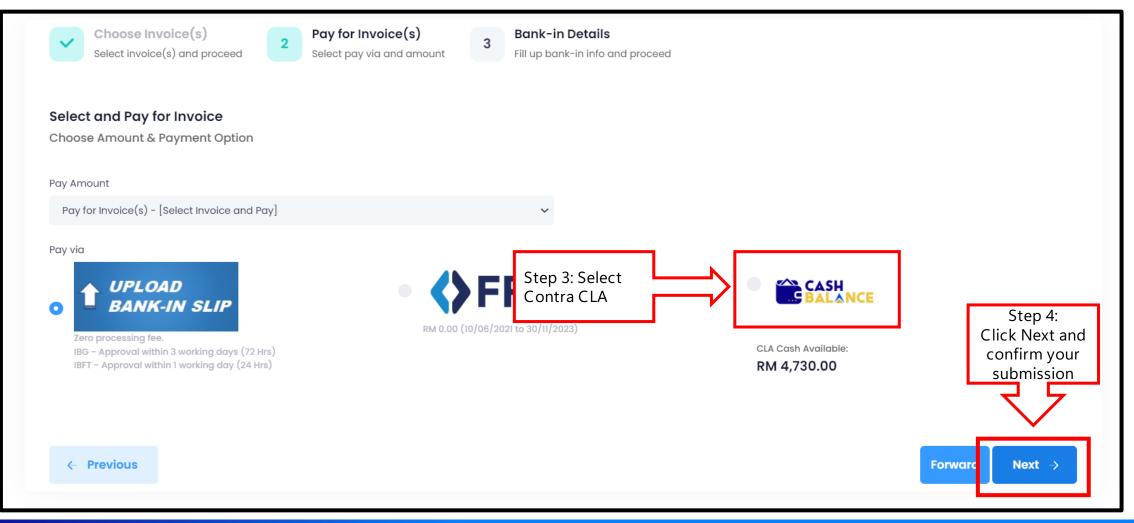




Contra CLA



SIMPLIFYING LOGISTICS PAYMENT

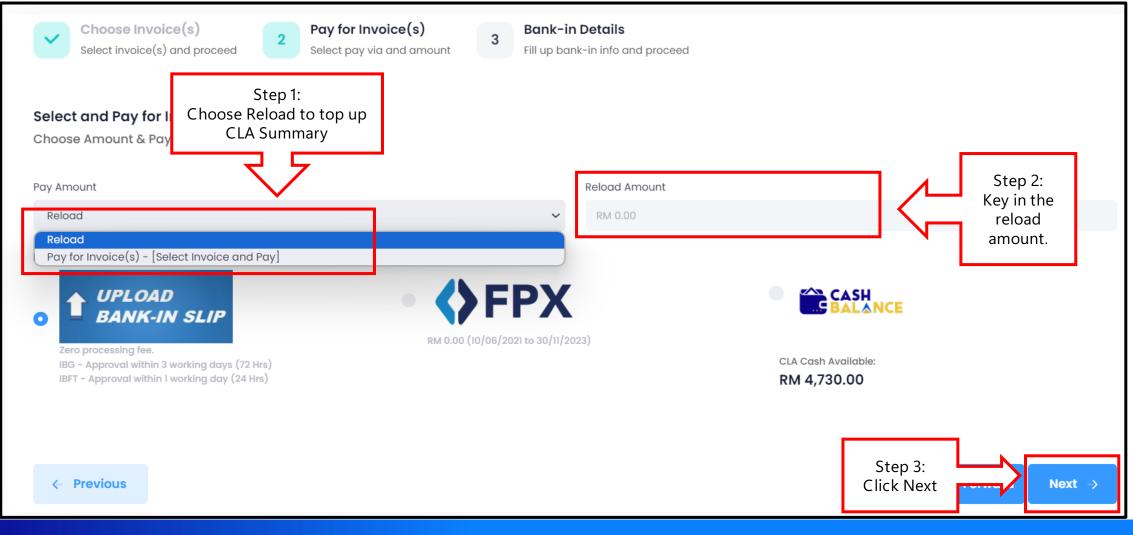




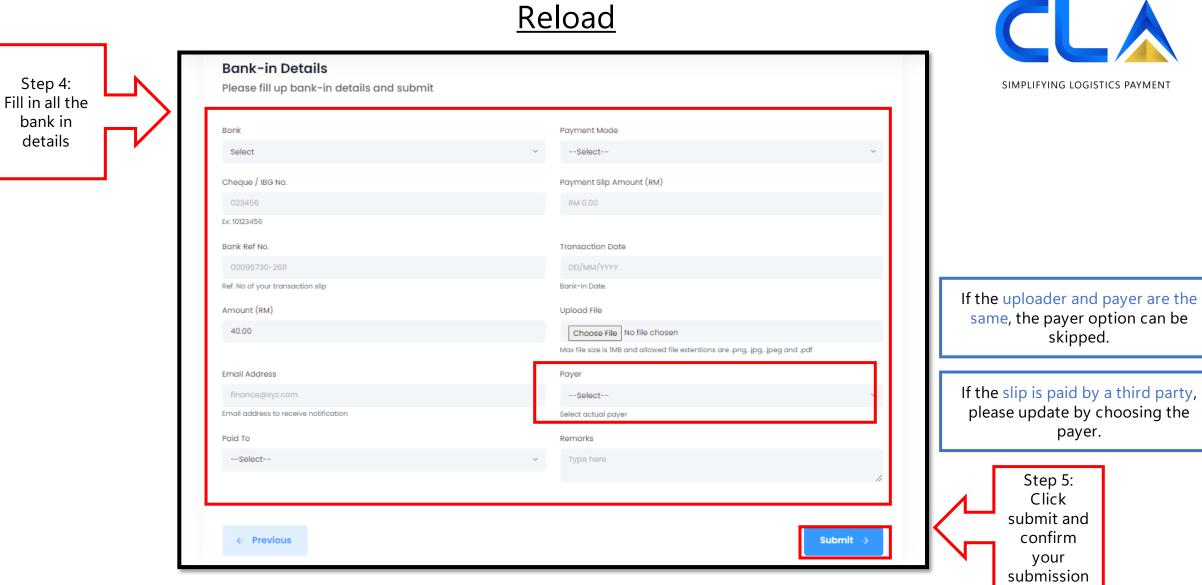


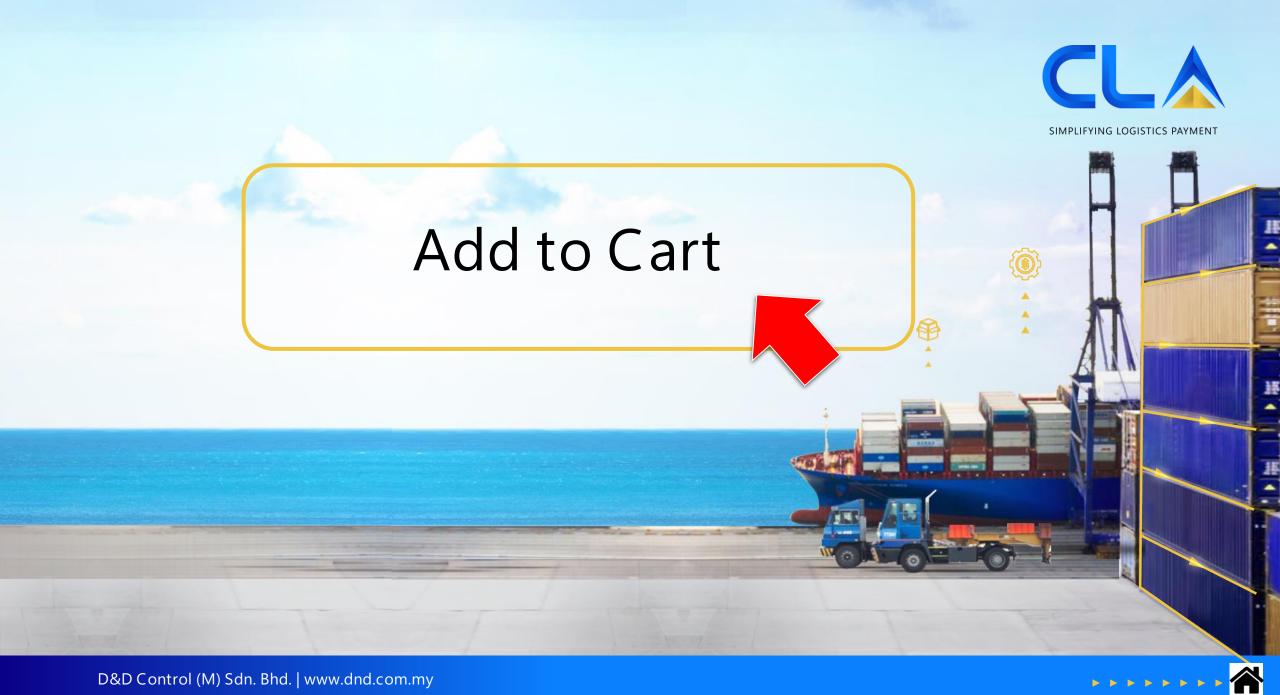


SIMPLIFYING LOGISTICS PAYMENT



Reload



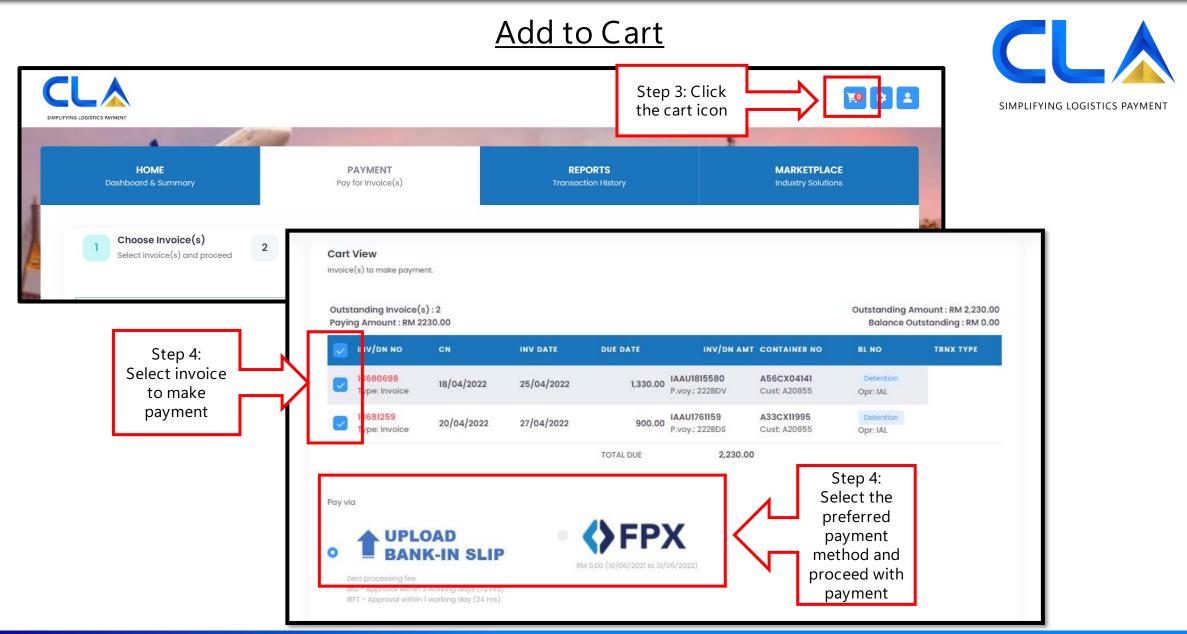


Add to Cart

	Invoice Type:	Invoice Date:	Invoice No:	
	All	✔ 01/01/2010 … 0	10680698, 10681259	
			(Multiple Invoice No sep comma)	arated by
	BL NO:	Container No:		
	E.g: TAO5038154	E.g: ZCSU7185729		
	All transactions in Malaysian Ringgit (RM	Print Invoice 1)		
	Outstanding Invoice(s) :	2	Outstanding Amount :	RM 2230.00
			•	1111 2230.00
	Paying Amount :	RM 2230.00	Balance Outstanding :	RM 0.00
		RM 2230.00		
		CE DATE DUE DATE	Balance Outstanding :	RM 0.00
noose	INVOICE/DN NO INVOICE 10680698 19/04	26 DATE DUE DATE	Balance Outstanding : INVOICE/DN AMOUNT CONTAINER NO 1,330.00 IAAUI815580 P.voy.: 2228DV 9	RM 0.00 BL NO INVOICE TYPE A56CX04141 Detention Cust: A20855 Opr: IAL A33CX11995 Detention : IAL
tep 1: hoose voice	 INVOICE/DN NO INVOICE/DN NO INVOICE INV	26 DATE DUE DATE	Balance Outstanding : INVOICE/DN AMOUNT CONTAINER NO 1,330.00 IAAU1815580 P.voy.: 2228DV 9 IAAU1761159	RM 0.00 BL NO INVOICE TYPE A56CX04141 Detention Cust: A20855 Opr: IAL A33CX11995 Detention



SIMPLIFYING LOGISTICS PAYMENT





SIMPLIFYING LOGISTICS PAYMENT

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Download Damage Photos



G	ep 1: to ent' tab Choose Invoice(s) select invoice(s) and pro-	PAYMENT Pay for Invoice(s) 2 Pay for Invoice(s) select pay via and arr	3	MARKETPLACE Industry Solutions
	Invoice Type: Damage	Invoice Date: • 01/01/2010 ···	Invoice No: 09/05/2022 10618822, 10630564 (Multiple Invoice No separa comma)	ted by
Step 2: Click on the red ticket to download damage photos and EOR	Customer: E.g: J01773 Search × Reset All transactions in Malaysian Ringgit	BL No: Eg: TAO5038154	Container Na: E.g: ZCSU7185729	
INVOICE/DN NO	Outstanding Invoice(s) :	2	Outstanding Amount :	RM 64.00
□ 10618822 Type: Invoice □ ◀	10618822	RM 0.00 OICE DATE DUE DATE 00/2022 07/02/2022	Balance Outstanding : INVOICE/DN AMOUNT CONTAINER NO 38.00	RM 64.00 BL NO INVOICE TYPE TAO6008238 Damage
10630564 Type: Invoice 🖂		02/2022 07/03/2022 03/2022 14/03/2022	38.00 P.voy.: EOR-221ACJ 26.00 TEMU0382640 P.voy.: EOR-222AHY	Cust R00110 Opr: KMT TAO6022427 Damage Cust R00110 Opr: KMT

Download Damage Photos

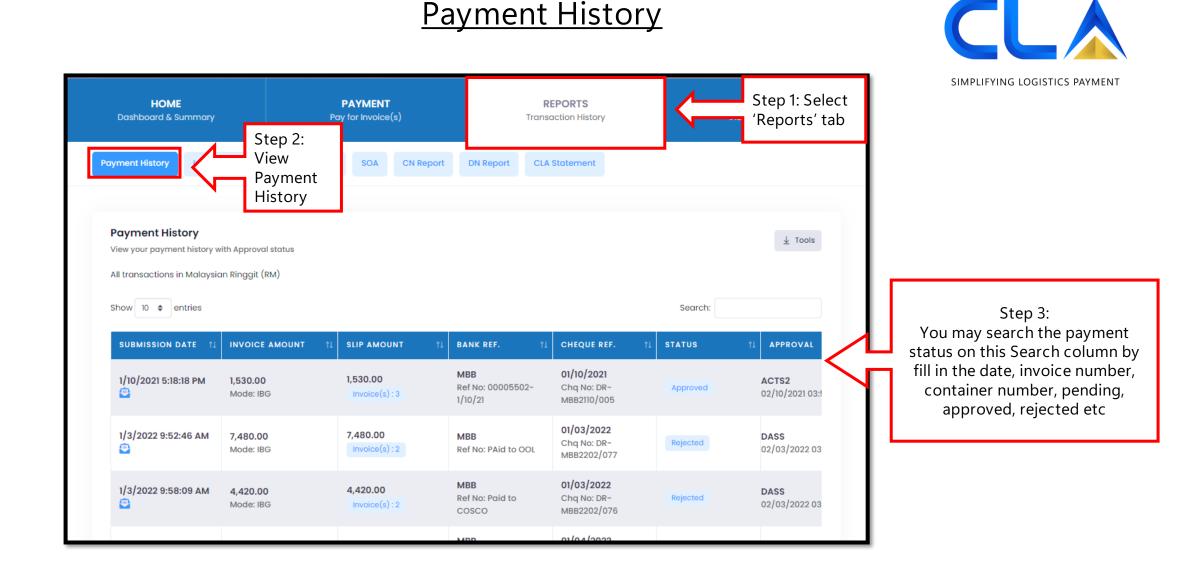
SIMPLIFYING LOGISTICS PAYMENT



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Payment History Report

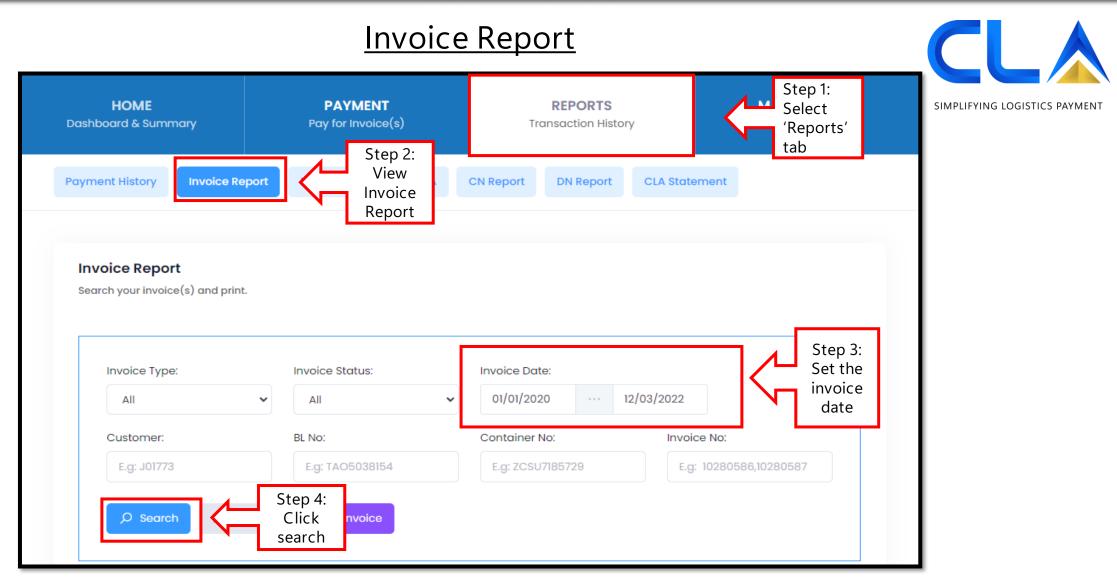








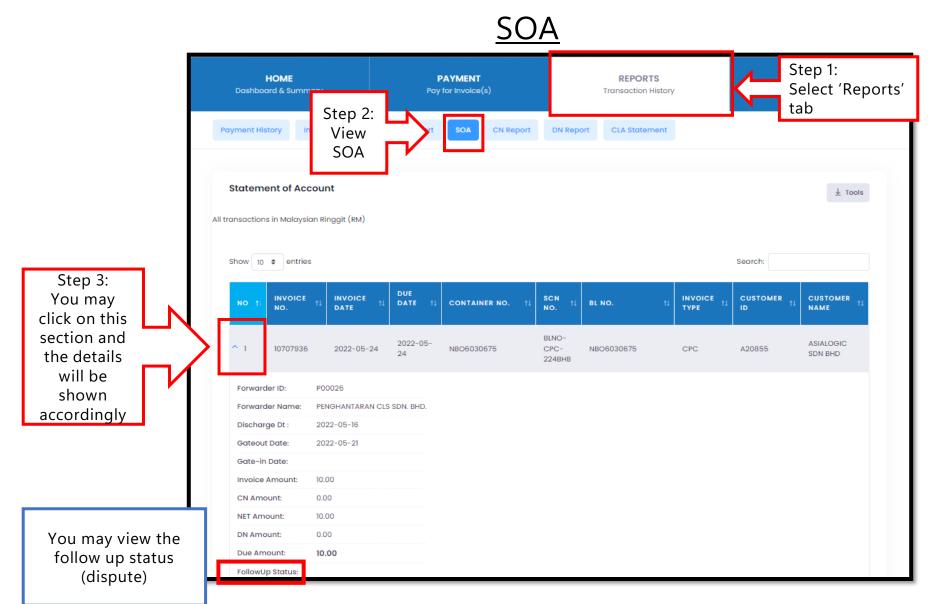






Statement Of Account (SOA)



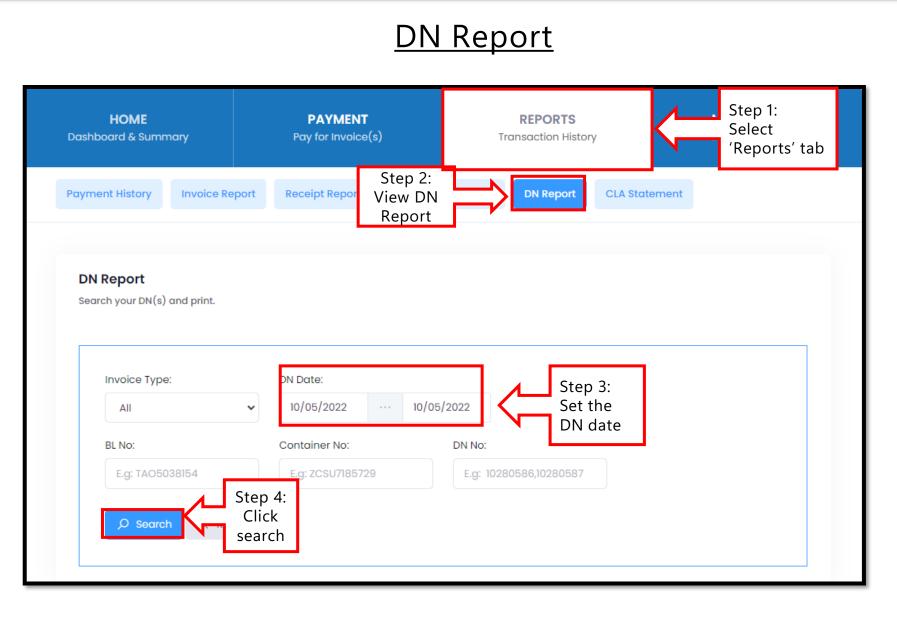




HOME ashboard & Summary	PAYMENT Pay for Invoice(s)	REPORTS Transaction History	Step 1: Select 'Reports tab	s'
ayment History Invoice Rep	ort Step 2: View CN Report	CN Report DN Report CL	A Statement	
CN Report Search your CN(s) and print.				
	CN Date:	Step		
Search your CN(s) and print.	 CN Date: 10/05/2022 ··· 10/05/ 	Set t	he	
Search your CN(s) and print.		Set t	he	
Search your CN(s) and print.	✓ 10/05/2022 ··· 10/05/	/2022 Set t	he	

SIMPLIFYING LOGISTICS PAYMENT







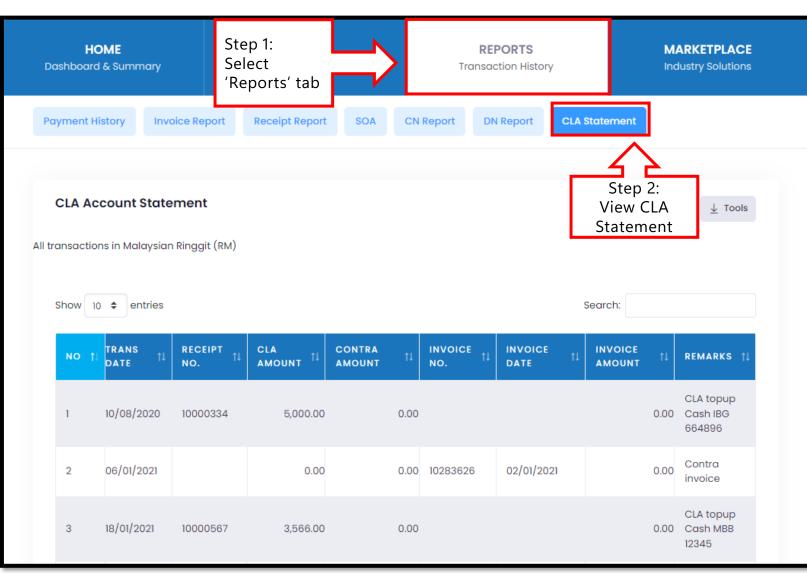
SIMPLIFYING LOGISTICS PAYMENT





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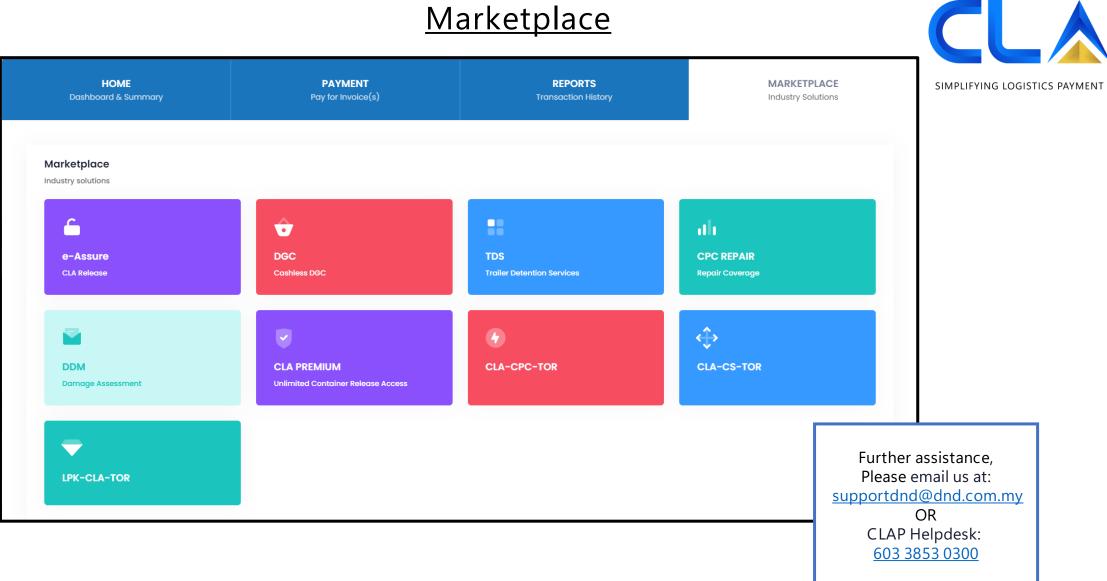
CLA Statement



SIMPLIFYING LOGISTICS PAYMENT



Marketplace







CLA Member

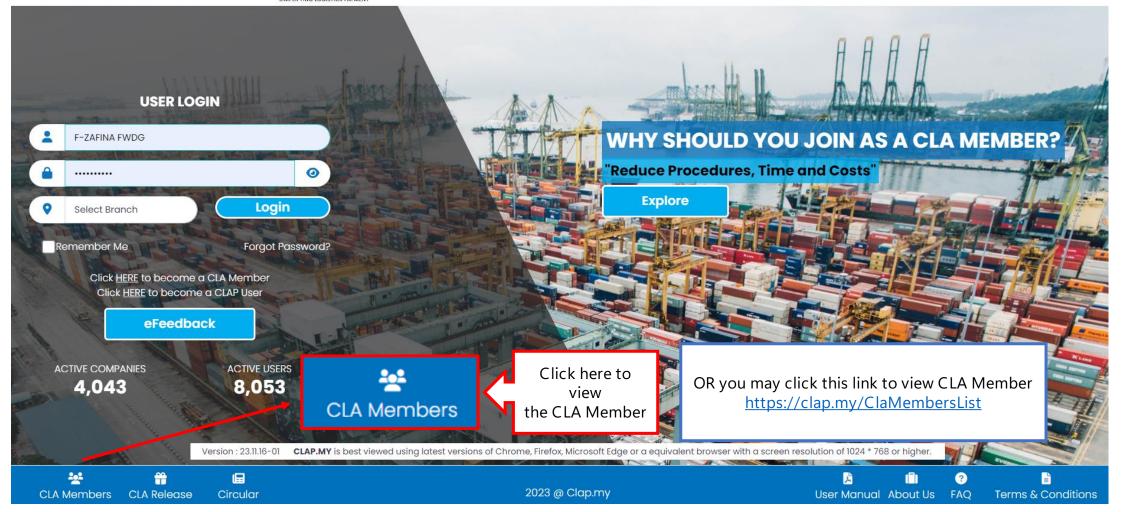


CONTAINER LEDGER ACCOUNT PORTAL

Welcome to CLA Portal, we simplify your financial transactions.



SIMPLIFYING LOGISTICS PAYMENT



	<u>CLA</u>	Member	In this page you	
Q Search	Type: Shipping Agent ~ Branch: All	✓	In this page, you will be able to view the list of Shipping Liners and the account status	SIMPLIFYING LOGISTICS PAYMEN
# 🛧	MEMBER NAME			
1]		
2]		
3]		
4]		
5]		
6		ease wait		
7]		
8]		
9]		
10]		
« < 1 2	3 4 5 > >		10 ~ Showing	1 - 10 of 48



CLA Release

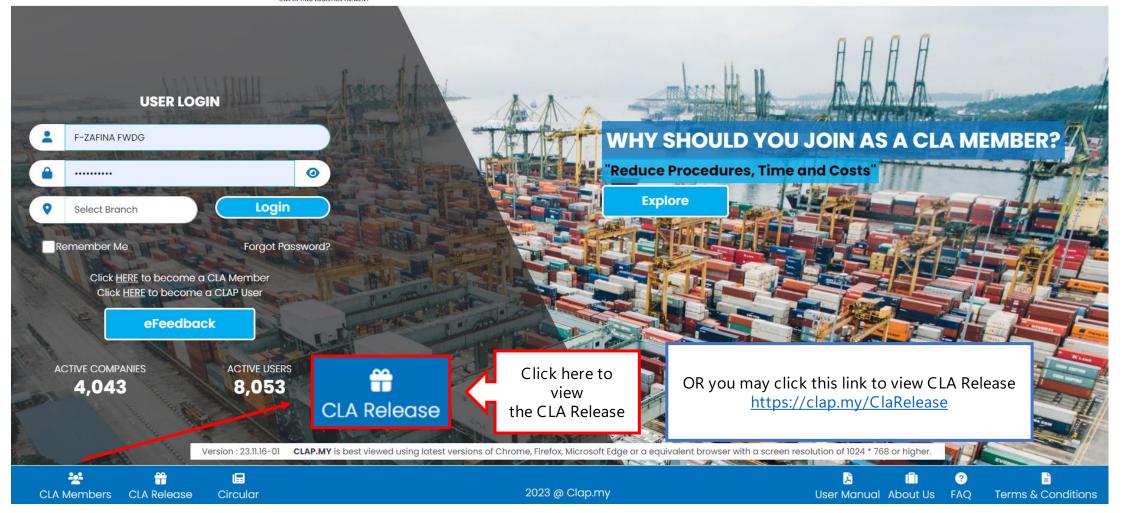


CONTAINER LEDGER ACCOUNT PORTAL

Welcome to CLA Portal, we simplify your financial transactions.



SIMPLIFYING LOGISTICS PAYMENT



CLA Release



SIMPLIFYING LOGISTICS PAYMENT

In this page, you
will be able to view
all our customer's
name and the
status - On Hold or
Release

On Hold means the member has outstanding or overdue payment

Release means the member does not have any outstanding or overdue payment

Q Search Branch: All ~ # ^ MEMBER NAME BRANCH 1	STATUS Hold Hold
1 Вти 2 ССН КСН	Hold
2 KCH	
	Hold
3 КСН	
	Release
4 КСН	Hold
5 КСН	Release
6 КСН	Hold



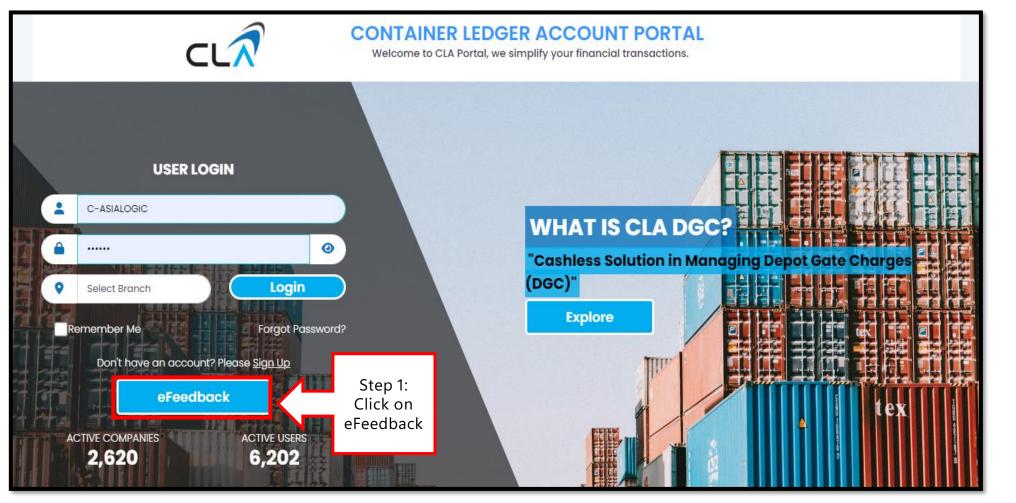
e-Feedback Before Login



Before Login



SIMPLIFYING LOGISTICS PAYMENT



<u>Before Login</u>



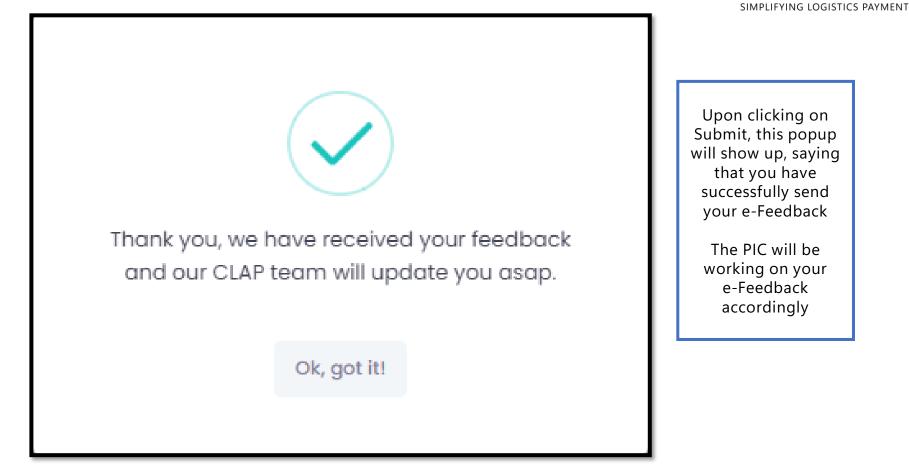
Step 2:	
Fill in all	
the	— >
details	
required	

eFeedback

Branch *	Reason *
PORT KLANG ~	- Choose your reason - 🗸 🗸 🗸
Business Type *	Company Name *
- Select your business type - V	ABCD Sdn Bhd
CLA Account No	Your Name *
Q00124	Your Name
Contact Email *	Remarks *
Contact Email	Remarks
Supporting Documents	11
Choose File No file chosen	
Any document that supports you claim. (images / pdf and not exceeding 3mb file size)	
	Step 3: Click Submit Close

Before Login









e-Feedback After Login



<u>After Login</u>



SIMPLIFYING LOGISTICS PAYMENT

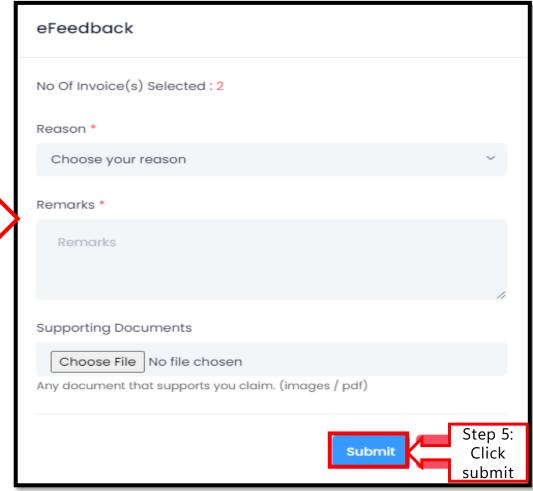
	PAYMENT for Invoice(s)	Step 1: Go to 'Payment' tab	, Industry Solutions
CLA Summary (Account Status & CLA Balance) CLA SECURITY STATUS : CASH CLA Cash Balance : RM 18,988.00	Outstanding Summa (Total Outstanding) Due Amount : RM Invoice(s):	ary M 4,415.00 32	Overdue Summary (Exceeded Credit Terms) Overdue Amount : RM 280.00 Invoice(s) : 26
CLA Summary RM 18,988.00	Outstanding Summary RM 4,415.00		Overdue Summary RM 280.00

<u>After Login</u>



NBOZ99006200 10758370 NBOZ99006200 CPC 26/07/2022 26/07/2022 Step 2: 10.00 P.voy.: BLNO-CPC- \checkmark Type: Invoice Cust: A20855 Opr: HMM Select 225CDC your invoice NBOZ99232100 CPC 10758371 NBOZ99232100 26/07/2022 26/07/2022 10.00 P.voy.: BLNO-CPC-Type: Invoice Cust: A20855 Opr: HMM 226BEE TOTAL DUE 4,415.00 Step 3: Add to Cart Click eFeedback eFeedback

<u>After Login</u>

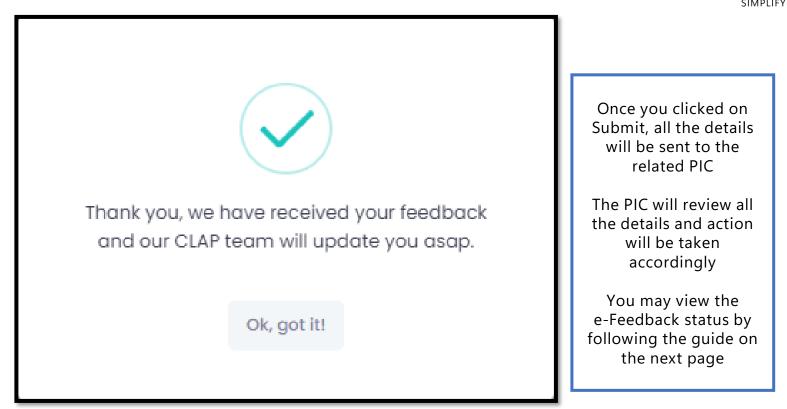




Step 4: Fill in all the details

<u>After Login</u>







e-Feedback Status



Check e-Feedback Status



SIMPLIFYING LOGISTICS PAYMENT

Step 1: Select HOME PAYMENT REPORTS Pay for Invoice(s) Dashboard & Summary 'Reports' Transaction History tab **CLA Summary** Outstanding Summary **Overdue Summary** ahl Ō (Account Status & CLA Balance) (Total Outstanding) (Exceeded Credit Terms) RM 4,415.00 RM 280.00 CLA SECURITY STATUS : CASH Due Amount : Overdue Amount : Invoice(s): 32 Invoice(s): CLA Cash Balance : RM 18,988.00 26 **Outstanding Summary CLA Summary Overdue Summary** RM 18,988.00 RM 4,415.00 RM 280.00

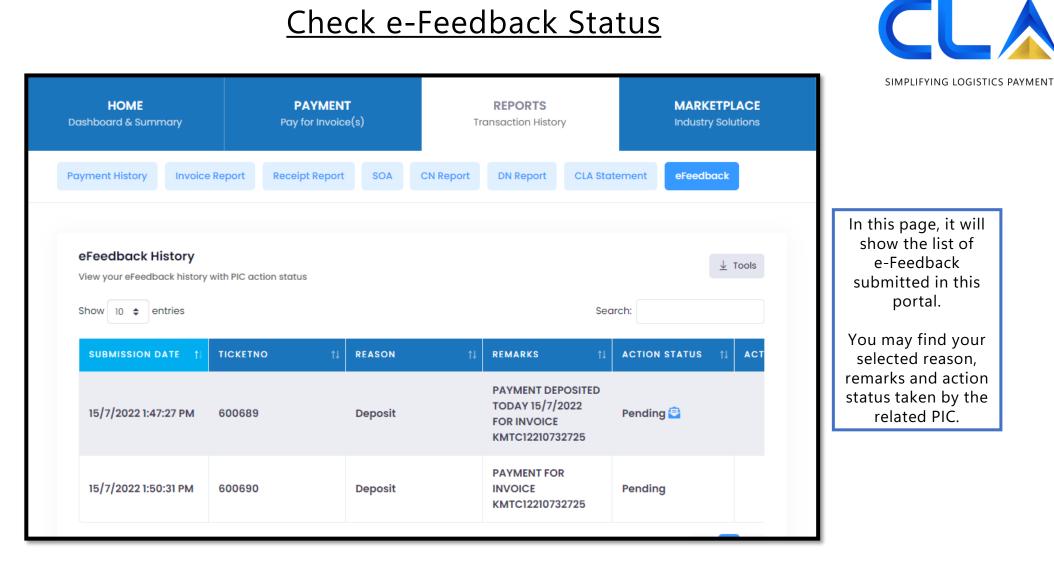
Check e-Feedback Status



SIMPLIFYING LOGISTICS PAYMENT

HOME Dashboard & Summary	PAYMENT Pay for Invoice(s)	REPORTS Transaction History	MARKETPLACE Industry Solutions
Payment History Invoice	Report Receipt Report SOA	CN Report Step 2: Click eFeedback	eFeedback
Payment History View your payment history wit All transactions in Malaysian			⊥ Tools
Show 10 🗢 entries		Sear	rch:
SUBMISSION DATE		IT †↓ BANK REF. †↓ CI	HEQUE REF. 1

Check e-Feedback Status





SIMPLIFYING LOGISTICS PAYMENT

THANK YOU

D&D Control (M) Sdn Bhd (923103-K)

No. 109-111, Persiaran Pegaga, Bayu Perdana, 41200 Klang, Selangor Darul Ehsan, Malaysia.



- supportdnd@dnd.com.my
- +603-3853 0300
- www.dnd.com.my
- www.clap.my 282